

PSA meeting 11/20/2008

**Officers :**

Welcome and Introduction of Officers

Doughty – President – has children in ECC and Elementary school  
Leyer – Vice President – has a child in elementary school  
Wink – Treasurer – Has a child in High School  
Chasel – Assistant Treasurer – has a child in upper elementary  
Aggas – Secretary – Has children in ECC, Elementary and Middle schools

Knowing which officer has children in specific school department will allow parents to reach out to the correct officer regarding questions they may have regarding their own children, be it in ECC, elementary, middle or high school.

**Finance Update :**

We were able to raise \$2300 from the Monarch fundraiser. Patty was hoping to put aside \$500 to go into a savings account, and have the officers work with \$1800. We need to be able to put aside money for scholarship purposes.

**Holiday Party Update :**

The party will be held on December 18, Thursday. Pam McInerney has agreed to develop a performance. ECC children will perform a play for up to 10 minutes. This play will focus on hand shapes. Kindergarten and 1<sup>st</sup> graders will have a 5 minutes performance.

We discussed the santa costume. One parent will put on the costume and “mingle” with the families during dinner time. There will be no individual time with santa because this is very time consuming. Chris Bradley has the costume. Pat Sullivan is willing to be the back-up.

Frank Kruppenbacher is going to take pictures during the holiday party.

Theresa will send out a “save the date” announcement via Lisa Dewindt-Sommer about the Holiday party. A flyer will be sent out later.

Jen Adams will speak to Kathy Gallo regarding use of the kitchen. Ben will check with Outback regarding prices on both adult and children menu.

Jen asked if Staff can come to this party as well. She'll also check with Dr. Mowl.

There was discussion about the “charge fee” per family. It was agreed to charge families a flat fee of \$10. Families should contact Lisa Dewindt-Sommer if there are financial challenges to paying the “charge”.

Parents will be given an option of attending only the performance, only the dinner or both.

PSA will provide beverage and dessert.

### **Website :**

We had a discussion about who can manage and create a website for PSA. Frank Kruppenbacher is responsible for website maintenance at RSD. There is currently a PSA brochure on the website.

We discussed a need to announce the new mission statement for PSA on the website. Theresa reported we developed a mission statement a few years ago but she is not sure where that information is right now. Jen Adams reported she has a “process” that she uses to develop a mission statement. Jen will email this to Theresa.

We discussed what we would include on the website :

- Pictures of each officer, a short bio including their email address (if okay) and school/grades each parent represents.
- Links for scholarships and volunteer opportunities as well as scholarship guidelines.
- Minutes and information about future events and meetings, including topics that will be discussed.
- One-stop for parents regarding IEP or procedure questions.
- Message board to allow parents to discuss items.

Julia will set up a meeting with Frank Kruppenbacher to find out what the rules/guidelines are for the use of the website.

### **Save the Date :**

Upcoming events include Thursday, Feb 12 – Family Fun Night “ Get Moving “ and Thursday, April 16, Community Fair.

In March there is a book fair event, which is why no event is being held. We could have an ASL teacher sign stories. High School kids could also do this.

### **Future meetings:**

Our next meeting will be December 8, Monday at 6 PM.

The next meeting after that will be on January 12, Monday, at 6 PM.